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12 MAY 1970

Mr. Robert L. Kunzig  
Administrator  
General Services Administration  
Washington, D. C. 20405

Dear Mr. Kunzig:

Thank you for your letter of April 23, 1970 to Mr. Helms inviting him to nominate [REDACTED] and me to represent the Agency at the annual conference for agency records management officers and their superiors. STATINTL

I regret I will be unable to attend the conference. [REDACTED] however, are planning to represent the Agency during all three days of the conference. STATINTL

We appreciate the opportunity to take part in these conferences each year, and I am sure our representatives will find the Agency this year interesting and productive.

Sincerely,

/s/  
J. W. Hammarston  
Deputy Director  
for Support

DD/s [REDACTED] sld (3 May 1970)  
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/ [REDACTED]